

**Palmetto Charter School Board of Directors Meeting  
May 17, 2023**

<p><b>Call to Order, Pledge to Flag and Welcome</b></p>	<p>The meeting was called to order at 3:32pm by Chairperson, Dr. Mike Mears. In attendance were Carly Lambert, Evan Guido, Kelli Douglas, Mary Johnson and Jelane Broxson.</p>
<p><b>Adoption of Previous Meeting Minutes</b></p>	<p>A motion was made by Mrs. Lambert and seconded by Mr. Guido to accept the minutes as submitted. No discussion. All approved 5-0.</p>
<p><b>Public Comments</b></p>	<p>Diana Higgins addressed the Board regarding the lack of High School credit level courses that we currently offer. After some discussion, Administration will explore the possibility of adding English 1 next school year.</p>
<p><b>Principal Updates</b></p>	<ol style="list-style-type: none"> <li>1. Enrollment – we'll be adding 18 3<sup>rd</sup> graders next year to bring our enrollment to 436.</li> <li>2. Athletics Update – Our Flag Football team won the championship, our Tennis team were runners up, and most importantly, we received the Class 1A Sportsmanship Program of the Year.</li> <li>3. 8<sup>th</sup> Grade Trip – our 8<sup>th</sup> graders along with Mr. Bustle and Mr. Durrance will be heading out on Friday morning after a four-year hiatus. All are very excited.</li> <li>4. 7<sup>th</sup> Grade Tallahassee Trip – Mr. Durrance will be heading up this trip on May 24<sup>th</sup> and 25<sup>th</sup>.</li> <li>5. Personnel Additions/Changes - Mr. Durrance shared the Administration's vision for next year with the Board. We would like to move Coach Leavitt to full-time Assistant Principal. This would require us to add a computer teacher as we would move Ms. Isham to full-time PE. We are adding a new 3<sup>rd</sup> grade teacher. Mrs. Smith would serve in our Math and ESE departments. Mrs. Broxson would serve as our Morning Meeting Coordinator K-8. We also need to hire another full-time custodian.</li> </ol>

<p><b>21-CA-4310; Vitale v. PCS, et al.</b></p>	<p>The appeal is still ongoing. The end of responses has come and now we are just waiting on the Court's ruling. Neither party has requested oral argument, but the court could request it. As of today, the school has spent \$157,000 on legal fees.</p>
<p><b>In-House Lunch Program Update</b></p>	<p>We contacted the State in March and were informed that the program is changing some and that we would be required to attend a web-based training before we can apply. They will be sending us the dates of when the training is.</p>
<p><b>Building Update</b></p>	<p>Mr. Robey's team will be ready to finish out the two classrooms over the summer and Mrs. Foust and Mr. Laser should be able to move in in August.</p>
<p><b>2022-2023 Revisions &amp; 2023-2024 Budget</b></p>	<p>Mrs. Affolter noted where adjustments were made to the proposed and revised budgets. Mrs. Affolter and Mr. Durrance presented staff bonus amounts to the Board for their consideration. Mrs. Lambert made a motion to approve the bonuses but wants to add Administrative bonuses for Mr. Durrance and Mr. Bustle in the same amount as the teachers. Mrs. Johnson seconded the motion. Discussion included Mrs. Broxson mentioning that teachers are here for many reasons beyond their paycheck and that they are very grateful for the efforts the Board puts forth to compensate the staff as they can. Mrs. Lambert wanted to stress that paying our teachers more is very important, and she is pleased that the Board continues to work toward that every year. All approved 5-0.</p> <p>Mrs. Lambert made a motion to accept the 2022-2023 revisions to the budget. Mrs. Douglas seconded the motion. All approved 5-0.</p> <p>Regarding the Administrative vision/changes presented by Mr. Durrance, a motion was made by Mrs. Lambert to approve these changes as presented. Mr. Guido seconded the motion. All approved 5-0. A motion was made by Carly Lambert to increase Mr. Leavitt's salary by \$15,000 as he moves into the Assistant Principal position. The motion was seconded by Mr. Guido. All approved 5-0.</p>

Discipline Policy Revisions	Mr. Bustle and Mr. Durrance presented the discipline policy change recommendations. No motion is necessary.
Principal & Assistant Principal Evaluations	Mrs. Douglas did an excellent and thorough job conducting the annual evaluations for Mr. Bustle and Mr. Durrance. Both Administrators received highly effective ratings. Mr. Guido made a motion to accept the evaluations as submitted and Mrs. Johnson seconded the motion. Mrs. Douglas pointed out that are some areas for improvement. However, based on the Administrative changes that have been approved for next year it is encouraging to know that there are plans in motion to address these concerns. Dr. Mears wanted to reiterate how well of a job both did this year. There was no further discussion. All approved 5-0.
Family Absence Petition	A motion was made by Mrs. Lambert to accept the Bennett family's petition to remain at PCS. Mr. Guido seconded the motion. There was no discussion. All approved 5-0.
Board Comments	Mr. Guido addressed the Board regarding the banking crisis our Nation is facing right now. There was discussion about whether we should disburse some of the funds that are in our Ameris Bank accounts elsewhere. As Treasurer, Mrs. Johnson approved Mr. Guido acting on the Board's behalf and work with Mrs. Affolter on this matter. Mr. Guido made a motion for the Board to give authorization to the Administration to move up to \$500,000 to different bank(s) to safeguard and ensure the safety of our funds. Mrs. Douglas seconded the motion. There was no discussion. All approved 5-0.
Adjourn	A motion was made to adjourn by Mrs. Lambert and seconded by Mrs. Douglas. The meeting was adjourned at 5:17pm. Have a great summer!

RESPECTFULLY SUBMITTED TO RECORDS OF PALMETTO CHARTER SCHOOL BY, THRESEA COUNCIL.

Dr. Mike Mears

Dr. Mike Mears, CHAIRPERSON

Recorded by Thresea Council, Registrar Palmetto Charter School

6/5/23  
DATE