

**Palmetto Charter School Board of Directors Meeting
December 15, 2020 Meeting Minutes**

Call to Order and Welcome	The meeting was called to order by Vice Chairperson Debra Woithe at 4:07. Physically attending the meeting was Debra Woithe and Mary Johnson. Attending via conference call/Zoom was Mr. Ron Witt, and Mr. David Fernandez and Mr. Evan Guido.
Adoption of September 23, 2020 meeting minutes.	A motion was made by Mary Johnson to accept the minutes from the September meeting. Mr. Witt seconded the motion. All approved
Audit Approval – CS&L	At our September 23, 2020 meeting, Mr. Bustle introduced our auditor, Jeff Gerhard. Mr. Gerhard commended Mr. Bustle and Tina Affolter. He stated that typically when an institution goes through the transition of an audit, it can be messy but he found PCS in very good order. There was one snafu that he found. It required a prior period adjustment. It related to our pension plan/FRS. It only affected accrual basis financials and not the fund budget. Overall, the audit went very well. Mr. Bustle recognized Mrs. Council, Mrs. Hunniford, and Mrs. Affolter for their hard work in keeping clean records and running the office so well. A motion was made by Ron Witt to accept the audit as presented. David Fernandez seconded the motion. All approved.
Spring 2021 Education Plan	The Board was presented with our Spring 2021 Education Plan. There were very few changes made from when it was presented in the fall. A motion was made by Ron Witt and Mary Johnson seconded the motion. All approved.
Adjourn	The meeting was adjourned at 4:22pm by Mrs. Woithe. Our next meeting will be January 13 th at 3:30pm.

RESPECTFULLY SUBMITTED TO RECORDS OF PALMETTO CHARTER SCHOOL BY VICE-CHAIRPERSON, DEBRA WOITHE.



 DEBRA WOITHE, VICE-CHAIRPERSON

12/16/20

 DATE